

From: IMAGINE USC <imagine@usc.edu>
Sent: Thursday, October 8, 2020 3:01 PM
Subject: Changes to How New Subawards are Issued in KFS



Dear Senior Business Officers, Change Leaders and Grants Administrators,

Hope this email finds you well! In preparation for the Workday Financial Management go-live on **July 1, 2021**, we have been working diligently on grant account conversion efforts. As such, we would like to inform you of a necessary change to how new subawards, issued under new and existing awards, will be set up in Quali Financial System (KFS).

Effective November 1, 2020, each new subaward issued under a new or existing award, will be set up under a unique satellite account in KFS.

This change will streamline the conversion process to Workday and allow USC to take advantage of Workday's subaward functionality.

For questions about this change, reply back to this email or contact your Business Lead.

Thank you in advance for your collaboration and understanding!

- IMAGINE Finance Transformation Team