

2025 Monthly Payroll Schedule

Subject to Revision

Monthly Payroll Number (MO#)	Month	Pay Period Begins	Pay Period Ends	Revenue Center Deadline	Complete & Settle Payroll	Pay Date
MO01	January	1/1/2025	1/31/2025	1/15/2025	1/21/2025	1/24/2025
MO02	February	2/1/2025	2/28/2025	2/18/2025	2/21/2025	2/26/2025
MO03	March	3/1/2025	3/31/2025	3/18/2025	3/21/2025	3/26/2025
MO04	April	4/1/2025	4/30/2025	4/16/2025	4/21/2025	4/25/2025
MO05	May	5/1/2025	5/31/2025	5/15/2025	5/19/2025	5/23/2025
MO06	June	6/1/2025	6/30/2025	6/17/2025	6/20/2025	6/26/2025
MO07	July	7/1/2025	7/31/2025	7/17/2025	7/22/2025	7/25/2025
MO08	August	8/1/2025	8/31/2025	8/18/2025	8/21/2025	8/26/2025
MO09	September	9/1/2025	9/30/2025	9/17/2025	9/22/2025	9/26/2025
MO10	October	10/1/2025	10/31/2025	10/15/2025	10/20/2025	10/24/2025
MO11	November	11/1/2025	11/30/2025	11/18/2025	11/21/2025	11/26/2025
MO12	December	12/1/2025	12/31/2025	12/16/2025	12/19/2025	12/24/2025

Dates in **RED BOLD** differ from normal schedule

2025 USC Holidays

<u>New Year's Day</u>	<u>1/1/2025</u>
<u>Martin Luther King Day</u>	<u>1/20/2025</u>
<u>President's Day</u>	<u>2/17/2025</u>

<u>Memorial Day</u>	<u>5/26/2025</u>
<u>Independence Day</u>	<u>7/4/2025</u>
<u>Labor Day</u>	<u>9/1/2025</u>

<u>Thanksgiving</u>	<u>11/27/2025 - 11/28/2025</u>
<u>Christmas</u>	<u>12/25/2025</u>
<u>Winter Recess</u>	<u>12/26/2025 - 12/31/2025</u>