

## 2024 University Biweekly Payroll Schedule

*Subject to Revision*

Biweekly Payroll Number (BW#)	Month	Pay Period Begins	Pay Period Ends	Timekeeping Files Submitted	Approval Deadline 6:00 am	Pay Date	Complete & Settle Payroll	Third Pay Period	Revenue Center Deadline
								Y/N	
BW01	January	12/21/2023	1/3/2024	1/4/2024	1/5/2024	1/10/2024	1/8/2024	N	1/3/2024
BW02		1/4/2024	1/17/2024	1/18/2024	1/19/2024	1/24/2024	1/22/2024	N	1/17/2024
BW03	February	1/18/2024	1/31/2024	2/1/2024	2/2/2024	2/7/2024	2/5/2024	N	1/31/2024
BW04		2/1/2024	2/14/2024	<b>2/14/2024</b>	2/16/2024	2/21/2024	<b>2/16/2024</b>	N	<b>2/13/2024</b>
BW05	March	2/15/2024	2/28/2024	2/29/2024	3/1/2024	3/6/2024	3/4/2024	N	2/28/2024
BW06		2/29/2024	3/13/2024	3/14/2024	3/15/2024	3/20/2024	3/18/2024	N	3/13/2024
BW07	April	3/14/2024	3/27/2024	3/28/2024	3/29/2024	4/3/2024	4/1/2024	N	3/27/2024
BW08		3/28/2024	4/10/2024	4/11/2024	4/12/2024	4/17/2024	4/15/2024	N	4/10/2024
BW09	May	4/11/2024	4/24/2024	4/25/2024	4/26/2024	5/1/2024	4/29/2024	N	4/24/2024
BW10		4/25/2024	5/8/2024	5/9/2024	5/10/2024	5/15/2024	5/13/2024	N	5/8/2024
BW11		5/9/2024	5/22/2024	<b>5/22/2024</b>	5/24/2024	5/29/2024	<b>5/24/2024</b>	Y	<b>5/21/2024</b>
BW12	June	5/23/2024	6/5/2024	6/6/2024	6/7/2024	6/12/2024	6/10/2024	N	6/5/2024
BW13		6/6/2024	6/19/2024	6/20/2024	6/21/2024	6/26/2024	6/24/2024	N	6/19/2024
BW14	July	6/20/2024	7/3/2024	<b>7/3/2024</b>	7/5/2024	7/10/2024	7/8/2024	N	<b>7/2/2024</b>
BW15		7/4/2024	7/17/2024	7/18/2024	7/19/2024	7/24/2024	7/22/2024	N	7/17/2024
BW16	August	7/18/2024	7/31/2024	8/1/2024	8/2/2024	8/7/2024	8/5/2024	N	7/31/2024
BW17		8/1/2024	8/14/2024	8/15/2024	8/16/2024	8/21/2024	8/19/2024	N	8/14/2024
BW18	September	8/15/2024	8/28/2024	<b>8/28/2024</b>	8/30/2024	9/4/2024	<b>8/30/2024</b>	N	<b>8/27/2024</b>
BW19		8/29/2024	9/11/2024	9/12/2024	9/13/2024	9/18/2024	9/16/2024	N	9/11/2024
BW20	October	9/12/2024	9/25/2024	9/26/2024	9/27/2024	10/2/2024	9/30/2024	N	9/25/2024
BW21		9/26/2024	10/9/2024	<b>10/9/2024</b>	10/11/2024	10/16/2024	<b>10/11/2024</b>	N	<b>10/8/2024</b>
BW22		10/10/2024	10/23/2024	10/24/2024	10/25/2024	10/30/2024	10/28/2024	Y	10/23/2024
BW23	November	10/24/2024	11/6/2024	<b>11/6/2024</b>	11/8/2024	11/13/2024	<b>11/8/2024</b>	N	<b>11/5/2024</b>
BW24		11/7/2024	11/20/2024	11/21/2024	11/22/2024	11/27/2024	11/25/2024	N	11/20/2024
BW25	December	11/21/2024	12/4/2024	12/5/2024	12/6/2024	12/11/2024	12/9/2024	N	12/4/2024
BW26		12/5/2024	12/18/2024	<b>12/18/2024</b>	12/20/2024	<b>12/24/2024</b>	<b>12/20/2024</b>	N	<b>12/17/2024</b>

\*Dates in **RED BOLD** differ from normal schedule

### 2024 USC Holidays

<b>New Year's Day</b>	1/1/2024
<b>Martin Luther King Day</b>	1/15/2024
<b>President's Day</b>	2/19/2024

<b>Memorial Day</b>	5/27/2024
<b>Independence Day</b>	7/4/2024 - 7/5/2024
<b>Labor Day</b>	9/2/2024

<b>Thanksgiving</b>	11/28/2024 - 11/29/2024
<b>Christmas</b>	12/25/2024
<b>Winter Recess</b>	12/26/2024 - 12/31/2024