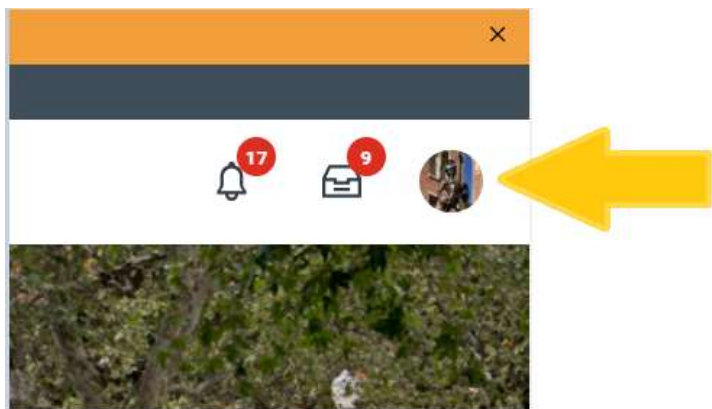
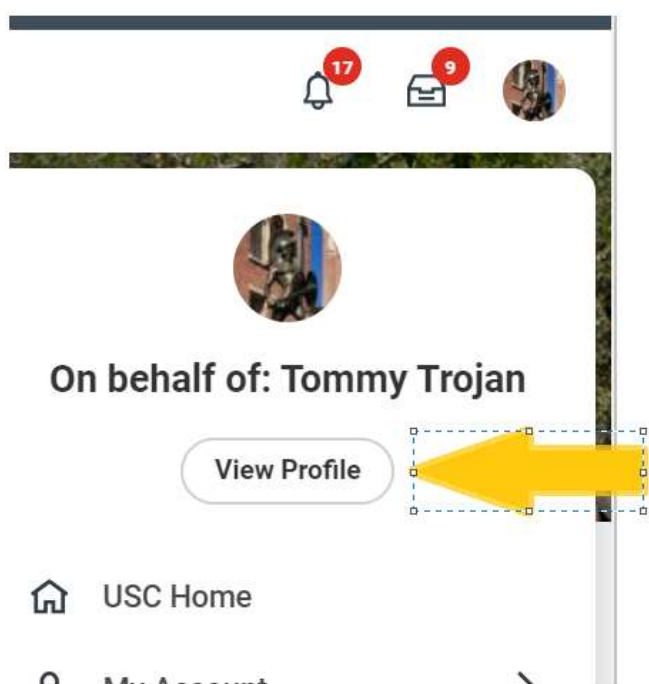


How to find my Departmental Payroll Representative

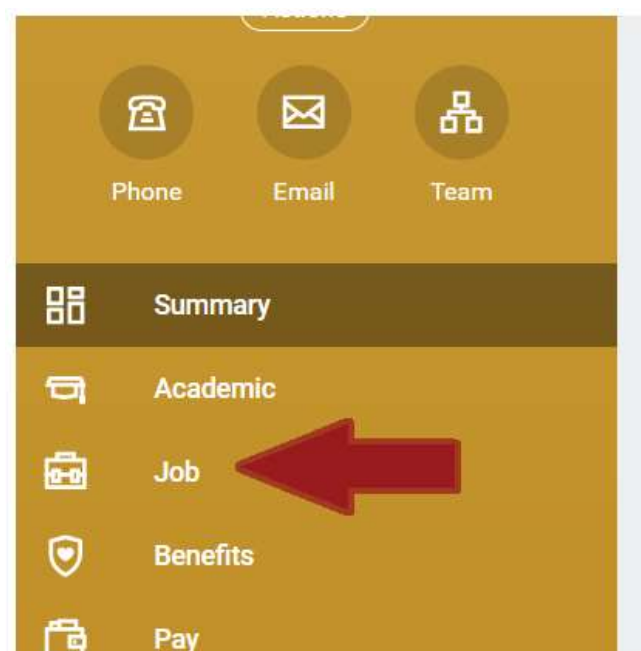
1. Login to **Workday**
2. Click on **your profile**



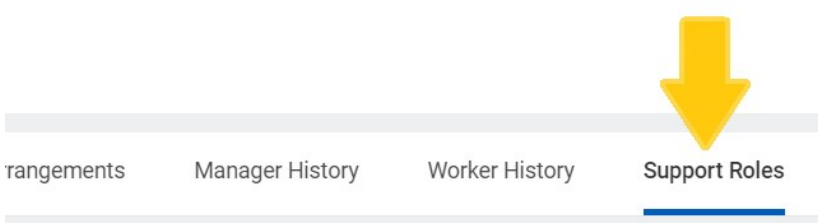
3. Click **View Profile**



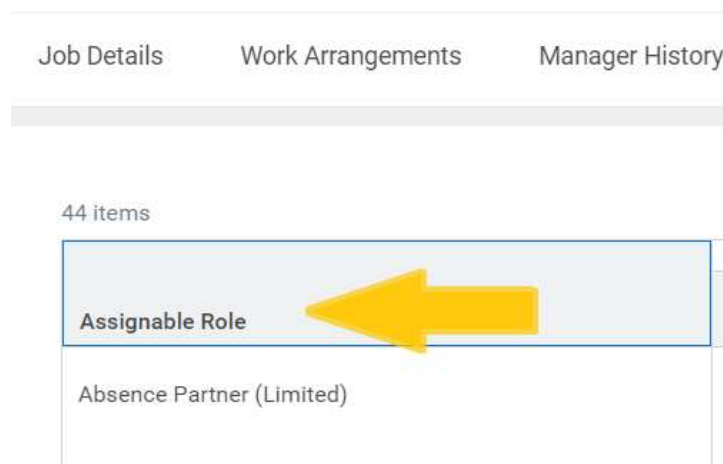
4. Click **Job** from the left side menu



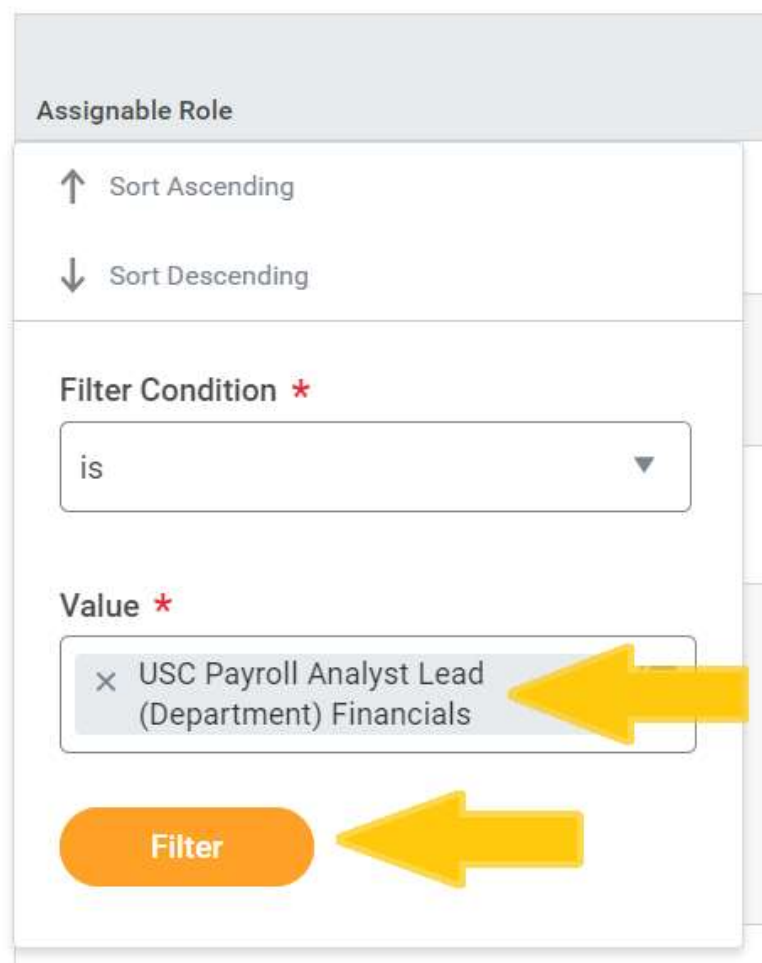
5. Select **Support Roles** from the menu bar



6. Click **Assignable Role**



7. In the **Value** box select or enter "USC Payroll Analyst Lead (Department) Financials", then click **Filter**



8. In the Worker column, you'll find the name(s) of your Department Payroll Representative(s). Click on the name to view contact information.

NEED HELP?

Contact the HR Service Center
uschr@usc.edu
 (213) 821-8100

Related resources

[Workday log-in via the Employee Gateway](#)