

2023 University Biweekly Payroll Schedule

Subject to Revision

Biweekly Payroll Number (BW#)	Month	Pay Period Begins	Pay Period Ends	Time-keeping Files Submitted	Approval Deadline 6:00 am	Pay Date	Complete & Settle Payroll	Third Pay Period	Rev Center Deadline
								Y/N	
1	January	12/22/2022	01/04/2023	01/05/2023	01/06/2023	01/11/2023	01/09/2023	N	01/04/2023
2		01/05/2023	01/18/2023	01/19/2023	01/20/2023	01/25/2023	01/23/2023	N	01/18/2023
3	February	01/19/2023	02/01/2023	02/02/2023	02/03/2023	02/08/2023	02/06/2023	N	02/01/2023
4		02/02/2023	02/15/2023	02/15/2023	02/17/2023	02/22/2023	02/17/2023	N	02/14/2023
5	March	02/16/2023	03/01/2023	03/02/2023	03/03/2023	03/08/2023	03/06/2023	N	03/01/2023
6		03/02/2023	03/15/2023	03/16/2023	03/17/2023	03/22/2023	03/20/2023	N	03/15/2023
7	April	03/16/2023	03/29/2023	03/30/2023	03/31/2023	04/05/2023	04/03/2023	N	03/29/2023
8		03/30/2023	04/12/2023	04/13/2023	04/14/2023	04/19/2023	04/17/2023	N	04/12/2023
9	May	04/13/2023	04/26/2023	04/27/2023	04/28/2023	05/03/2023	05/01/2023	N	04/26/2023
10		04/27/2023	05/10/2023	05/11/2023	05/12/2023	05/17/2023	05/15/2023	N	05/10/2023
11		05/11/2023	05/24/2023	05/24/2023	05/26/2023	05/31/2023	05/26/2023	Y	05/23/2023
12	June	05/25/2023	06/07/2023	06/08/2023	06/09/2023	06/14/2023	06/12/2023	N	06/07/2023
13		06/08/2023	06/21/2023	06/22/2023	06/23/2023	06/28/2023	06/26/2023	N	06/21/2023
14	July	06/22/2023	07/05/2023	07/06/2023	07/07/2023	07/12/2023	07/10/2023	N	07/05/2023
15		07/06/2023	07/19/2023	07/20/2023	07/21/2023	07/26/2023	07/24/2023	N	07/19/2023
16	August	07/20/2023	08/02/2023	08/03/2023	08/04/2023	08/09/2023	08/07/2023	N	08/02/2023
17		08/03/2023	08/16/2023	08/17/2023	08/18/2023	08/23/2023	08/21/2023	N	08/16/2023
18	September	08/17/2023	08/30/2023	08/30/2023	09/01/2023	09/06/2023	09/01/2023	N	08/29/2023
19		08/31/2023	09/13/2023	09/14/2023	09/15/2023	09/20/2023	09/18/2023	N	09/13/2023
20	October	09/14/2023	09/27/2023	09/28/2023	09/29/2023	10/04/2023	10/02/2023	N	09/27/2023
21		09/28/2023	10/11/2023	10/12/2023	10/13/2023	10/18/2023	10/16/2023	N	10/11/2023
22	November	10/12/2023	10/25/2023	10/26/2023	10/27/2023	11/01/2023	10/30/2023	N	10/25/2023
23		10/26/2023	11/08/2023	11/09/2023	11/10/2023	11/15/2023	11/13/2023	N	11/08/2023
24		11/09/2023	11/22/2023	11/22/2023	11/24/2023	11/29/2023	11/27/2023	Y	11/21/2023
25	December	11/23/2023	12/06/2023	12/07/2023	12/08/2023	12/13/2023	12/11/2023	N	12/06/2023
26		12/07/2023	12/20/2023	12/20/2023	12/22/2023	12/27/2023	12/22/2023	N	12/19/2023

Dates in **RED BOLD** differ from normal schedule

02/20/2023 Presidents Day Holiday
05/29/2023 Memorial Day Holiday
09/04/2023 Labor Day Holiday
11/23/2023 Thanksgiving Holiday
12/25/2023 Christmas Holiday