



## Per Diem Physician-Restricted Use Job Description

### JOB INFORMATION

<i>Job Code:</i>	199327
<i>Job Title:</i>	Per Diem Physician-Restricted Use
<i>FLSA Status:</i>	Non-Exempt
<i>Supervisory:</i>	May oversee student, temporary and/or resource workers.
<i>Job Family:</i>	Per Diem
<i>Job Family Group:</i>	Administrative Support
<i>Management Level:</i>	7 Individual Contributor

### JOB SUMMARY

Serves on a per diem basis. Performs medical services and performs other related work as required for the well-being of patients at an urgent care medical facility. Assesses and evaluates patients with a variety of medical and/or surgical conditions. Obtains patient history and performs a complete or focused physical examination and procedures, as needed. Devises a diagnostic and treatment plan to address patients' medical needs.

### JOB QUALIFICATIONS:

#### Education

<i>Req</i>	<i>Pref</i>	<i>Degree</i>	<i>Field of Study</i>
X		Doctor of Medicine (MD)	

#### Additional Education

**Check here if experience may substitute for some of the above education.**

Combined experience/education as substitute for minimum education

#### Work Experience

<i>Req</i>	<i>Pref</i>	<i>Work Experience</i>	<i>Experience Level</i>
X		1 year	

#### Additional Work Experience

**Check here if education may substitute for some of the above work experience.**

Combined experience/education as substitute for minimum work experience

#### Knowledge, Skills and Abilities

<i>Req</i>	<i>Pref</i>	<i>Functional Skills</i>
X		Ability to provide diagnostic treatment and counseling services.
X		Ability to analyze situations and take effective action.
X		Excellent interpersonal skills in order to interact with supervisors, physicians, nurses, other staff, students, patients and their families, etc.
X		Possess a high degree of confidentiality, discretion, and professionalism.

## Licenses

Req	Pref	License(s)
X		Current valid license/certification to practice medicine in the state of California

## Certifications

Req	Pref	Select Certifications	Enter Additional Certifications
X		DEA Certificate	
X			CPR certification
X			Maintains BLS, PALS and ACLS certifications, if necessary.
X			Board certified with current certificate in specialty area.

## Other Job Factors

## JOB ACCOUNTABILITIES

	% Time	Essential	Marginal	N/A
Obtains detailed and accurate medical histories from patients. Performs appropriate physical examinations, delineates problems, and records the information.				
Develops and implements patient management plans (e.g., coordination of referrals to specialty and social services, recording of progress notes, provision of continuity of care).				
Arranges follow-up plans as appropriate for patients' medical problems and ensures that patients understand discharge instructions and follow-up planning.				
Devises expedited diagnostic and treatment plans to address the patients' acute medical needs.				
Performs and/or interprets common laboratory, radiological, cardiographic, and other routine diagnostic procedures.				
Performs medical procedures (e.g., injections, immunizations, suturing, wound care) and manages conditions produced by infection or trauma.				
Instructs and counsels patients regarding compliance with prescribed therapeutic regimens, family planning, emotional problems of daily living, and health maintenance.				
Counsels patients on medical and psychological problems and provides medical treatment where appropriate, such as for minor illnesses.				

## Other Requirements

Essential:	Emergency Response/Recovery	Essential:	Mandated Reporter
	In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university's Emergency Operations Plan and/or the employee's department's emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.		A mandated reporter who in his or her professional capacity has knowledge of, or reasonably suspects a person who is under the age of 18 years, elderly, or a dependent adult has been the victim of abuse or neglect must report the suspected incident. The reporter must contact a designated agency immediately or as soon as practically possible by telephone or in writing within 36 hours. By virtue of the associated job duties, this position qualifies as a mandated reporter as required by state law and USC's policy at: <a href="https://policy.usc.edu/mandated-reporters/">https://policy.usc.edu/mandated-reporters/</a>
Campus Security Authority (CSA)			Essential:
By virtue of the associated job duties, this position qualifies as a Campus Security Authority as required by law and USC's policy at: <a href="https://dps.usc.edu/alerts/clery/">https://dps.usc.edu/alerts/clery/</a>			No

## ACKNOWLEDGMENTS

The above statements reflect the essential and non-essential functions as necessary to describe the principle contents of the job. They are not intended to be a complete statement of all work requirements or duties that may be required of the position. I understand that I may be asked to perform other duties as assigned. USC reserves the right to add or change duties at any time.

The University of Southern California is an Equal Opportunity Employer. USC prohibits discrimination on any basis protected under federal, state, or local law, regulation, or ordinance or university policies. All employment decisions are based on individual qualifications and business need.

I acknowledge receipt of this job description and its associated physical requirements. I have read and understand the job description and job requirements and agree to abide by their contents. I realize that duties may be requested of me that are not specifically stated herein. I understand that I will be expected to adjust to potential fluctuations in work volume. I understand that, if I have any questions about the essential functions or expectations of my position, my supervisor and/or HR partner are available to discuss them with me.

\_\_\_\_\_  
Print Employee Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Manager Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This job description describes the general nature and level of work required by the position. It is not intended to be an all-inclusive list of qualifications, skills, duties, responsibilities or working conditions of the job. The job description is subject to change with or without notice, and Management reserves the right to add, modify or remove any qualification or duty. Nothing in this job description changes the existing at-will employment relationship between the university and the employee occupying the position.