



# USC University of Southern California

## Speech Pathologist Job Description

### JOB INFORMATION

<i>Job Code:</i>	187743
<i>Job Title:</i>	Speech Pathologist
<i>FLSA Status:</i>	Exempt
<i>Supervisory:</i>	May oversee student, temporary and/or casual workers.
<i>Job Family:</i>	Therapy
<i>Job Family Group:</i>	Research and Clinical Support
<i>Management Level:</i>	7 Individual Contributor

### JOB SUMMARY

Assesses, diagnoses, treats patients with speech, language, cognitive, communication, voice, swallowing and other related disorders and administers appropriate treatment to patients.

### JOB QUALIFICATIONS:

#### Education

<i>Req</i>	<i>Pref</i>	<i>Degree</i>	<i>Field of Study</i>
X		Master's degree	

#### Additional Education

**Check here if experience may substitute for some of the above education.**

<input type="checkbox"/>	Combined experience/education as substitute for minimum education
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#### Work Experience

<i>Req</i>	<i>Pref</i>	<i>Work Experience</i>	<i>Experience Level</i>
X		1 year	
	X	3 years	

#### Additional Work Experience

**Check here if education may substitute for some of the above work experience.**

<input type="checkbox"/>	Combined experience/education as substitute for minimum work experience
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#### Knowledge, Skills and Abilities

<i>Req</i>	<i>Pref</i>	<i>Functional Skills</i>
	X	Clinical experience with radiographic swallowing studies, neuromuscular electrical stimulation modality, and laryngeal imaging preferred.

## Licenses

Req	Pref	License(s)
X		California Speech-Language Pathology, Audiology, & Hearing Aid Dispenser's Board issued Speech-Language Pathology (SLP) license / License to practice speech pathology by the California State Board of Medical Examiners

## Certifications

Req	Pref	Select Certifications	Enter Additional Certifications
X		Cert Clinical Comp in Speech Language Pathology - CCCSLP (ASHA)	

## Other Job Factors

## JOB ACCOUNTABILITIES

	% Time	Essential	Marginal	N/A
Administers and analyzes test results to determine patient's communicative and swallowing abilities and the extent and nature of the impairment(s). Examines patient's medical histories and neurological and psychological test results in order to determine necessary therapy. Develops individualized plan of care for each patient.				
Treats speech and language impairments such as aphasia, apraxia, dysarthria, dysfluency and voice disorders. Also, treats swallowing disorders due to neurological impairments (e.g., CVA, Parkinson's) or head and neck cancer.				
Selects augmentative or alternative communication methods and instructs their use to individuals with little or no speech capability. Teaches those with little or no speech capability how to improve their communication skills.				
Monitors patients' progress and adjusts treatments, as necessary. Refers patients for additional medical or educational services, if required.				
Interprets findings and treatment plans to patients, patient's families, teachers, or other concerned parties and provides counseling and training.				
Plans and conducts remedial programs designed to improve or restore communicative and swallowing abilities. Develops exercise programs to reduce disabilities. Administers treatment in individual or group sessions. Refers patients to other professionals (e.g., physicians, dentists, psychologists, dietitians) as needed.				
Writes reports on diagnostic findings, treatment plans, and progress made.				
Conducts and/or assists in the direction of research related to speech, voice and swallowing topics and reports findings for use in developing procedures, technologies, and/or treatments. Assists in writing grants, manuscripts and educational materials related to the practice and research.				
Schedules patients for evaluation procedures and treatment.				
Keeps abreast of developments in the field of speech pathology by attending professional seminars and/or workshops. Participates in conferences or training to share knowledge of new treatment methods or technologies.				

## Other Requirements

Essential:	Emergency Response/Recovery	Essential:	Mandated Reporter
	In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university's Emergency Operations Plan and/or the employee's department's emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response		A mandated reporter who in his or her professional capacity has knowledge of, or reasonably suspects a person who is under the age of 18 years, elderly, or a dependent adult has been the victim of abuse or neglect must report the suspected incident. The reporter must contact a designated agency immediately or as soon as practically possible by telephone or in writing within 36 hours. By virtue of the associated job duties, this position qualifies as a mandated reporter as required by state law

<b>Other Requirements</b>			
<i>Essential:</i>	<i>Emergency Response/Recovery</i>	<i>Essential:</i>	<i>Mandated Reporter</i>
	efforts, and mobilize other staff members if needed.		and USC's policy at: <a href="https://policy.usc.edu/mandated-reporters/">https://policy.usc.edu/mandated-reporters/</a>
<i>Campus Security Authority (CSA)</i>			<i>Essential:</i>
By virtue of the associated job duties, this position qualifies as a Campus Security Authority as required by law and USC's policy at: <a href="https://dps.usc.edu/alerts/clery/">https://dps.usc.edu/alerts/clery/</a>			No

**ACKNOWLEDGMENTS**

The above statements reflect the essential and non-essential functions as necessary to describe the principle contents of the job. They are not intended to be a complete statement of all work requirements or duties that may be required of the position. I understand that I may be asked to perform other duties as assigned. USC reserves the right to add or change duties at any time.

The University of Southern California is an Equal Opportunity Employer. USC prohibits discrimination on any basis protected under federal, state, or local law, regulation, or ordinance or university policies. All employment decisions are based on individual qualifications and business need.

I acknowledge receipt of this job description and its associated physical requirements. I have read and understand the job description and job requirements and agree to abide by their contents. I realize that duties may be requested of me that are not specifically stated herein. I understand that I will be expected to adjust to potential fluctuations in work volume. I understand that, if I have any questions about the essential functions or expectations of my position, my supervisor and/or HR partner are available to discuss them with me.

\_\_\_\_\_  
Print Employee Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Manager Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This job description describes the general nature and level of work required by the position. It is not intended to be an all-inclusive list of qualifications, skills, duties, responsibilities or working conditions of the job. The job description is subject to change with or without notice, and Management reserves the right to add, modify or remove any qualification or duty. Nothing in this job description changes the existing at-will employment relationship between the university and the employee occupying the position.