



Analyst, IAM Planning And Engagement Job Description

JOB INFORMATION

<i>Job Code:</i>	166016
<i>Job Title:</i>	Analyst, IAM Planning And Engagement
<i>FLSA Status:</i>	Exempt
<i>Supervisory:</i>	Manages through subordinate supervisors.
<i>Job Family:</i>	IT Security
<i>Job Family Group:</i>	Information Technology
<i>Management Level:</i>	7 Individual Contributor

JOB SUMMARY

Conducts requirements discovery and analysis. Develops and delivers toolkits that improve use and adoption of Identity and Access Management (IAM) services. Develops and maintains IAM backlogs and roadmaps. Fosters business and IT relationships to achieve shared goals. Assists in establishing IAM roadmaps for workforce and consumers.

JOB QUALIFICATIONS:

Education

<i>Req</i>	<i>Pref</i>	<i>Degree</i>	<i>Field of Study</i>	
X		Bachelor's degree		
	X	Master's degree	Business Administration	Or
	X	Master's degree	Information System Management - Network Management	Or
	X	Master's degree	Computer Science	Or
	X	Master's degree	in related field(s)	

Additional Education

Check here if experience may substitute for some of the above education.

Combined experience/education as substitute for minimum education

Work Experience

<i>Req</i>	<i>Pref</i>	<i>Work Experience</i>	<i>Experience Level</i>	
X		1 year	or more of information technology experience.	
	X	3 years	or more experience in information security.	

Additional Work Experience

Check here if education may substitute for some of the above work experience.

Combined experience/education as substitute for minimum work experience

Knowledge, Skills and Abilities

<i>Req</i>	<i>Pref</i>	<i>Functional Skills</i>
X		Demonstrated understanding of information security and requirements analysis.

Knowledge, Skills and Abilities

Req	Pref	Functional Skills
X		Familiarity with IAM concepts (e.g., access management, identity governance and administration, customer IAM, privileged access management).
X		Proven ability to plan and coordinate in fast-paced dynamic environment.
X		Familiarity with systems integration and project management.

Certifications

Req	Pref	Select Certifications	Enter Additional Certifications
	X		CISSP, CISM, or GIAC certifications.

Other Job Factors

JOB ACCOUNTABILITIES

	% Time	Essential	Marginal	N/A
Coordinates and drives discovery, gathering, and analysis of IAM requirements, user stories, and acceptance criteria. Assists in development of IAM roadmaps that align with current and future business needs.				
Works closely with project managers on initiation and execution of IAM efforts. Coordinates IAM projects as required.				
Assists with IAM product backlog by authoring themes, initiatives, epics and user stories. Creates and maintains toolkits, training, documents, demonstrations, and other assets.				
Collaborates with university teams and colleagues to implement, coordinate, test, and improve IAM operational maturity, services, and solutions. Supports other IAM, security and IT functions to ensure achieve shared objectives. Fosters business and IT relationships with stakeholders to achieve shared goals.				
Promotes an environment that fosters inclusive relationships and creates unbiased opportunities for contributions through ideas, words, and actions that uphold principles of the USC Code of Ethics.				

Other Requirements

Essential:	Emergency Response/Recovery	Essential:	Mandated Reporter
	In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.		A mandated reporter who in his or her professional capacity has knowledge of, or reasonably suspects a person who is under the age of 18 years, elderly, or a dependent adult has been the victim of abuse or neglect must report the suspected incident. The reporter must contact a designated agency immediately or as soon as practically possible by telephone or in writing within 36 hours. By virtue of the associated job duties, this position qualifies as a mandated reporter as required by state law and USC’s policy at: https://policy.usc.edu/mandated-reporters/
	Campus Security Authority (CSA)		Essential:
	By virtue of the associated job duties, this position qualifies as a Campus Security Authority as required by law and USC’s policy at: https://dps.usc.edu/alerts/clery/		No

ACKNOWLEDGMENTS

The above statements reflect the essential and non-essential functions as necessary to describe the principle contents of the job. They are not intended to be a complete statement of all work requirements or duties that may be required of the position. I understand that I may be asked to perform other duties as assigned. USC reserves the right to add or change duties at any time.

The University of Southern California is an Equal Opportunity Employer. USC prohibits discrimination on any basis protected

under federal, state, or local law, regulation, or ordinance or university policies. All employment decisions are based on individual qualifications and business need.

I acknowledge receipt of this job description and its associated physical requirements. I have read and understand the job description and job requirements and agree to abide by their contents. I realize that duties may be requested of me that are not specifically stated herein. I understand that I will be expected to adjust to potential fluctuations in work volume. I understand that, if I have any questions about the essential functions or expectations of my position, my supervisor and/or HR partner are available to discuss them with me.

Print Employee Name

Signature

Date

Print Manager Name

Signature

Date

This job description describes the general nature and level of work required by the position. It is not intended to be an all-inclusive list of qualifications, skills, duties, responsibilities or working conditions of the job. The job description is subject to change with or without notice, and Management reserves the right to add, modify or remove any qualification or duty. Nothing in this job description changes the existing at-will employment relationship between the university and the employee occupying the position.